

Library Rules

1. Keep absolute silence in the library.
2. Produce your ID card for entering the library.
3. Library service will be available on all working days.
4. Students of std V to XII may borrow books from the school library. Junior students can make use of the books provided in their classroom.
5. Students may choose books from the shelves. They must take the books to the librarian before checking out.
6. Borrowed books must be returned within one week. If necessary it can be renewed for a second week with the permission of the librarian.
7. Late return of book will attract fine of Rs.5/- per week.
8. Books in the reference section are not available for lending.
9. Do not damage or disfigure the library books.
10. Bring the damage, if any, to the notice of the librarian before borrowing that book.
11. Return all library books one week before the year end examination.
12. Librarian's clearance certificate is required for applying for TC and hall ticket.
13. Borrowed books ought to be kept safe in custody. In case of missing or damage, a new copy of the book or double the price of the book should be paid as penalty.